

AUDIT CHECKLIST - ORCHARD PLANT MOVEMENTS



Auditee:	Location:	Auditor:	Date:

Audit Point	What to look for	Compliant			Evidence
		Yes	No	N/A	
5.1 Supplier essentials					
Registered with KVH	KVH has received and acknowledged registration.				
Manual completed & submitted to KVH	Manual received by KVH prior to start of movement.				
Manual signed off by KVH	Evidence that any errors fixed prior to audit.				
5.2 Source orchards					
Orchard status established for source and destination	Can't move positive to ND				
Blocks plants moving from identified.	All blocks where plants are moving from are listed in the manual.				
6.1; 6.2 Monitoring, Sampling and Testing					
Orchard monitoring process	Are there records that show source plants were monitored during active growth period (Spring).				
Symptomatic vines avoided	Were there vines tagged or areas avoided?				
Sampling and testing results for ND orchards.	Testing completed as required and results on file for any ND orchards.				
6.3 Crop Protection					
Crop protection programme for high-risk pests in place	Evidence of regular protective spray programme. Copper spray applied either after harvest or before plant movement.				

6.4 Hygiene					
Workers trained in hygiene procedures	Tools sanitized and wounds protected.				
6.5 Vine Removal Process					
Notification to KVH	KVH was notified prior to planst being removed.				
Roots clear of soil	Roots ripped and any soil removed (as much as practicable).				
Secure transport	Transported to new destination in covered vehicles				
6.6 Traceability					
Rootstock and budwood source known	These are recorded somewhere if known				
6.7 Records					
Records on file	Orchard maps of source and destination location. Rootstock and graftwood information recorded				

Audit Result:

No action required

Corrective Actions to Be Completed

Corrective Action Required	Completion Date	Signed Off

Comments:

Auditor _____

Signature _____